
NORTH SHORE MANAGEMENT BOARD

Wednesday, January 13, 2021 6:00 PM

Zoom Online Format

Join Zoom Meeting Click link below:

<https://us02web.zoom.us/j/6263789132?pwd=VVVRc3dhSWY5NHZiSGovWllYci9CQT09>

Meeting ID: 626 378 9132

Password: 346819

Or Dial

+1 312 626 6799, When Prompted: 6263789132# followed by 346819#

Agenda

- I. Welcome and Introductions**
 - a. Welcome
 - b. Approval of Agenda
- II. Committee Business**
 - a. Approval of the October 21st, 2020 Meeting Minutes
 - b. Resolution: ARDC staffing invoice from October 1st, 2020 to December 31st, 2020.
- III. Erosion Hazard Zone Layer Project-*Final Products and Future Scope***
- IV. Technical Advisory Committee- *General Discussion***
- V. NSMB Projects/Outcomes-*General Discussion***
- VI. New Web Presence-*Presentation and Brief Discussion***
- VII. Short Term Rentals- *Brief Discussion***
- VIII. Other Business**
 - a. Gitchi-Gami Trail Association Update
 - b. North Shore Scenic Drive Council Update
- IX. Upcoming NSMB Meeting Time and Location**
- X. Adjourn**

North Shore Management Board

Wednesday, October 21st, 2020 6:00 PM

Zoom

Meeting Minutes

Board Members			
Attendee	Representing	Absentees	Representing
Chuck Voss	Silver Creek Township	Corlis West	Duluth Township
Margaret Walkins	Grand Portage	Patrick Boyle	St. Louis County
Scott Johnson	City of Silver Bay	Kelly Swearingin	Grand Marais
Rich Sve	Lake County	Jackie Rennwald	City of Two Harbors
Ginny Storlie	Cook County		
Tim Anderson	City of Beaver Bay		
Technical Advisors			
Clint Little	Coastal Program		
Christine McCarthy	Lake County		
Tim Nelson	Cook County		
Jesse Schomberg	MN Sea Grant		
Madison Rodman	MN Sea Grant		
Staff			
Justin Otsea	ARDC		

I. Welcome and Introductions

- a. The meeting was called to order at 6:03 PM by Chair Rich Sve.
- b. **Motion to approve the agenda** was made by Johnson/ T Anderson; passed unanimously.

II. Committee Business

- a. **Motion to approve July 1st, 2020 minutes** by T Anderson/ Voss; passed unanimously.
- b. **Motion to approve ARDC staffing invoice from July 1st, 2020 to September 30th, 2020**, by Johnson/T Anderson; passed unanimously.
- c. **Motion for Invoicing Member Entities for FY 2021**, by Voss/Watkins; passed unanimously.
- d. **Motion for changing board membership bylaws to include staff appointed members** by T Anderson/ Voss; passed unanimously

- e. **Officer Elections- Motion for Tim Anderson to serve as upcoming Vice Chair of the board**, by Sve/Johnson; passed unanimously.

III. **Assessing needs for long-term community planning for water levels**-Special Guests: Jesse Schomberg, Madison Rodman, and Tiffany Sprague (University of Minnesota Sea Grant Program presented and facilitated a conversation around long-term community planning for water levels. The presenters outlined that they had secured a grant to engage communities on water level planning and was currently reaching out to stakeholders to find more information to help guide the project, specifically now that COVID-19 protocols have shifted meeting considerations. After a brief presentation, the guests facilitated a conversation, the following is a summary of the discussion:

Topic- Community needs related to long term plan for lake levels:

- There is value in having the conversation, but there needs to be a cyclical discussion (highs AND lows).
- Many people don't know where to go for help, so that'd be helpful too.
- Lake County took in a record number of permits for shoreline restoration work this year. Talking to people before they buy or others. Three or four separate situations where the structure has been removed and rebuilt and but not moved further away from shore.
- Impacts to infrastructure and individual homes are happening. Talking about both and planning as much as possible around mitigating impacts.

What information is most helpful?

- What can I do to mitigate the issues and what are the funding opportunities available for mitigation/restoration.
- High water levels dramatically impact Grand Marais and need help with funds and design on how to protect businesses, and other entities downtown.
- Best Design practices, as some solutions can hurt your neighbor.

Who needs to hear this/Which Audience?

- Mining company in Silver Bay
- Individual homeowners. (Often there's funding available to the municipalities, but not individuals)
- City of Grand Marais.
- MnDOT about culverts and need for long range planning.
- Realtors

Other water/lake level related topics to think about?

- Lakeshore armoring design options
- General long-term planning
- Homeowner resources

Jesse and Madison thanked the Management Board for their time and contributions. They expected to engage the NSMB later, when their project is underway. The closed by inviting meeting attendees to the next community of practice meeting for the 'Coastal Hazards of Superior' group, otherwise known as CHAOS, who meets quarterly to share knowledge and resources about natural hazards that affect Lake Superior's coastal communities. The next meeting is upcoming in the first week of November. A link for registration would be sent out to the group, and the presenter's contact information has been listed below for/follow-up:

Contact info:

Madison Rodman: mrodman@umn.edu Jesse Schomberg: jschombe@d.umn.edu

IV. Erosion Hazard Zone Layer Project- Otsea provided the Board with an update on the ongoing Hazard Erosion Layer methodology project. The Coastal Program grant initiated in September 2019 and focused on identifying a methodology for updating the erosion succession rate, and analyzing it a pilot sites along the shore. It is expected that the new erosion succession rate developed as part of this project could help inform a new data set of hazard erosion areas throughout the Management Board Zone. Currently, the project is on track to be completed in November of 2020, and the pilot site analysis is currently concluding. Otsea outlined that the next steps of the project would be to use the methodology developed through the grant to analyze data for the entire shoreline. This would occur in partnership with another entity, potential University of Minnesota Duluth, to utilize additional manpower for the extensive analysis. Otsea continued that ARDC would likely be the applicant for the upcoming grant solicitation, as the deadline will occur in advance of the next meeting, and a final scope and budget has not been developed. Otsea's request to the board was for a letter of support that could be used for securing funding. After brief discussion, the Board acknowledged support for the next steps, but thought a draft coming from each individual entity on the Board could strengthen the application. Staff would work with local administrators to provide a form letter to secure a letter of support for the project.

V. New Web Presence-Presentation and Discussion- Otsea informed the board that currently there is not a new draft of the website available for review. Currently, staff was reviewing options for housing data, privacy requirements, and other considerations. Otsea assured Board members a new stand-alone website design template would be available for review and feedback at the next NSMB meeting, expected in January 2021.

VI. Short Term Rentals- Christine provided an update about the Moratorium that is nearing completion in Lake County for Short term rentals in non-traditional structures. Expectations are to have an inspection of non-traditional structures to allow to have them, currently there are standardized minimums for allowance of the use. The moratorium is also considering how to treat 2-4 units, as currently 5 or more designation is a 'resort'. The County is looking for away to approve 'mini-campgrounds' or smaller designations which currently are not addressed in the code. Brief discussion followed about tax implications and impacts on the NSMB Plan. It is expected this topic will continue to be discussed moving ahead.

VII. Other Business

- ❑ **Gitchi-Gami Trail Association Update-**Otsea gave an update on the Gitchi-Gami Trail Association from Michelle Pierson, Executive Director, which has been provided below:

- The Grand Marais to Cut Face segment is really coming along—bituminous will be applied next construction season. The bridge over the Fall River has been installed and had its inspection.
 - The requested funds GGTA had sought in the MN Bonding bill were not included in this year’s bill. There were over \$5billion dollars in projects requested and the final bill came in at \$1.8B. There is a possibility, depending upon the outcomes of the November election, that 2021 may see another smaller bonding bill, and the GGTA will be advocating for funds to impact the Lutsen extension, to leverage funds for the Two Harbors to Flood Bay segment, and to seek design/engineering funding from Silver Bay to Tettegouche. Stay tuned.
 - MnDNR will be meeting with Lutsen and Tofte Town Boards at regular meetings in November to present updates about trail alignments in each of those communities.
 - The GGTA has been working with MnDOT and the City of Beaver Bay to look at improvements to the at-grade crosswalk trail crossing (Near the cemetery/ Lemonwolf Café on the west end of Beaver Bay). We are hopeful to capture capacity to pilot some potential long term treatments to make that crossing more visible and encourage more motorists to follow the law and stop for peds and bikers at the crosswalk. Developing some best practices here may help with design of anticipated at-grade Hwy 61 trail crossing in Tofte.
- **North Shore Scenic Drive Council Update-** Otsea provided an overview of recent work by the NSSDC. Summarized below.
- Finishing French River Interpretive Panel Design Project
 - Developed Static maps in support of the byway.
 - Implementing marketing plan by partnering with agencies and developing social media content.
 - Identifying next projects, which include securing funds to fabricate interpretive panels at the French River wayside site currently under construction.
- **Other**
- *Scott Johnson*-informed there would be a New representative from Silver Bay – appointed at the November 3rd meeting. The new representative will attend the first meeting in January. The Board and staff thanked Scott for his countless hours of dedication to the Board and related projects over the years.

IV. Next meeting-The next meeting of the North Shore Management Board would be scheduled for 6:00 p.m. on a date to be determined by doodle poll, likely in January, held virtually.

V. Adjourn

- a. There being no additional business, a motion to adjourn was made by Voss/Johnson ; passed unanimously and the meeting was adjourned.

ATTEST:

Rich Sve, Chair

Justin Otsea, Recording Secretary

INVOICE #4986
Element #170026-02

To: North Shore Management Board
221 W. First Street
Duluth, MN 55802

Date: 12.31.20

For: Staffing Services from July 1, 2020 to June 30, 2021

Installment 2 of 4

Total Amount Due: \$3,625.00

Please make checks payable to: Arrowhead Regional Development Commission
221 West First Street
Duluth, MN 55802

(Please reference the Invoice #4986)

Project Updates:

- Close out meeting with the CEHM team to wrap up Phase II project
- Develop reports and submit final materials to MLSCP for Phase II Annual Grant
- Maintain draft of NSMB Website and develop separate site platform.
- Prepare materials in advance of Quarter 2 Meeting (set for January 6th)
- Participate in CHAOS meeting on November 5th for coastal erosion resilience information and networking opportunities.
- Review of Variance, Conditional Use, and Interim Use applications as necessary.

Contract Details to date:

Contracted Amount:	AR #	Date	\$
			<u>14,500.00</u>
Element: 170026-01	4917	9.11.20	\$ 3,625.00
Element: 170026-02	4986	12.31.20	\$ 3,625.00
Element: 170026-03		3.30.21	
Element: 170026-04		6.30.21	
Remaining on Contract			\$ 7,250.00

Thank you. Any questions please contact Barb Peterson - bpeterson@ardc.org or 218.529.7541



North Shore Management Board

Resolution

Authorizing payment to the Arrowhead Regional Development Commission for Staffing services from October 1, 2020 through December 31, 2020

WHEREAS, North Shore Management Board is an authorized Joint Powers Board between the zoning authorities on Minnesota's North Shore of Lake Superior; and

WHEREAS, the Arrowhead Regional Development Commission (ARDC) is the fiscal agent for the North Shore Management Board; and

WHEREAS, the NSMB has contracted with ARDC for staffing services from July 1, 2020 to June 30, 2021; and

WHEREAS, ARDC has provided those services to the North Shore Management Board;

THEREFORE BE IT RESOLVED, the North Shore Management Board authorizes the payment to the Arrowhead Regional Development Commission in the amount of \$3,625.00 for staffing services for the invoice period of *October 1, 2020 through December 31, 2020*.

ATTEST:

NSMB Officer

1/13/21

Date

Recording Secretary

1/13/21

Date

