
NORTH SHORE MANAGEMENT BOARD

Tuesday, February 23, 2021 6:00 PM

Zoom Online Format

Join Zoom Meeting Click link below:

<https://us02web.zoom.us/j/6263789132?pwd=VVVRc3dhSWY5NHZiSGovWllyci9CQT09>

Meeting ID: 626 378 9132

Password: 346819

Or Dial

+1 312 626 6799, When Prompted: 6263789132# followed by 346819#

Agenda

- I. Welcome and Introductions**
 - a. Welcome
 - b. Approval of Agenda
- II. Committee Business**
 - a. Approval of the January 13th, 2021 Meeting Minutes
- III. Technical Advisory Committee- *General Discussion***
- IV. Upcoming NSMB Meeting Time and Location**
- V. Adjourn**

North Shore Management Board

Wednesday, January 13th, 2021 6:00 PM

Zoom

Meeting Minutes

Anuary 13th

Board Members			
Attendee	Representing	Absentees	Representing
Chuck Voss	Silver Creek Township	Vacant	City of Silver Bay
Margaret Walkins	Grand Portage	Patrick Boyle	St. Louis County
Rich Sve	Lake County	Kelly Swearingin	Grand Marais
Penelope Morton	Duluth Township	Jackie Rennwald	City of Two Harbors
Ginny Storlie	Cook County		
Tim Anderson	City of Beaver Bay		
Ann Sullivan	Cook County (A)		
Technical Advisors			
Christine McCarthy	Lake County		
Tim Nelson	Cook County		
Staff			
Justin Otsea	ARDC		
Charlie Moore	ARDC		

I. Welcome and Introductions

- a. The meeting was called to order at 6:02 PM by Chair Rich Sve.
- b. **Motion to approve the agenda** was made by Anderson/Watkins; passed unanimously.

II. Committee Business

- a. **Motion to approve October 21st, 2020 minutes** by Anderson/Voss; passed unanimously.
- b. **Motion to approve ARDC staffing invoice from October 1st, 2020 to December 31st, 2020**, by Anderson/Voss; passed unanimously.

III. **Erosion Hazard Zone Layer Project**- Charlie Moore, Senior GIS Specialist with ARDC, provided an interactive presentation updating the Board on the status of the Coastal Erosion Hazard Mapping Project. Charlie outlined the accomplishments over the last year plus, which included developing the methodology for the analysis. After describing the methodology, Charlie outlined the analysis completed at pilot sites along the coastline. Looking ahead, the next steps of the project include securing funding to partner with the University of Minnesota-

Duluth U-Spatial office to complete the analysis for the remaining segments of shoreline. Once completed the data can be used to integrate into land use controls and should be evaluated by the North Shore Management Board for how the new data will be addressed in the plan. More information on the project can be found at <https://ardc.org/cehm/> and Charlie's story map presentation can be found at:

<https://arrowhead.maps.arcgis.com/apps/Cascade/index.html?appid=dd10468e70d4430285ad402539453550>

IV. Technical Advisory Committee- Chairman Sve outlined the history of the Technical Advisory Committee which was very active during the initial development of the North Shore Management Board and the Management Plan's standards. Over the years however, the group had become less active. Discussion followed outlining the consideration of re-establishing the Technical Advisory Committee to help provide oversight on the Coastal Erosion project to help ensure it meets the needs of the NSMB, specifically how the data would integrate with land use ordinances. Topics of discussion included: involving coastal engineers, outlining what the end goal of the TAC group would be, among others. After discussion, it was determined that the topic should be discussed at an interim meeting in advance of the normally scheduled quarterly meeting. NSMB staff was directed to collaborate with the land use administrator's in advance of the meeting to discuss some of the items identified today and send out a doodle poll to NSMB members to establish an interim meeting date within the next six weeks.

V. NSMB Projects/Outcomes-Otsea referenced members to their packet which included a table describing NSMB projects from 2014 and their current outcome/status. Projects included a Rain Garden Assessment, Update to the Management Plan, 1 Watershed, 1 Plan implementation roundtable, and various projects related to Coastal Erosion Hazard Mapping.

VI. New Web Presence-Presentation and Discussion- Otsea showcased a newly designed word press based NSMB website for the board. After showcasing the template, Otsea asked for feedback and discussion about the page. Topics included: appreciating the simplicity, adding the membership, what it encompasses and representatives, and consideration of updating the logo. McCarthy stated she'd reach out to Ross, GIS specialist at Lake County to see if he'd be interested in drafting a new logo for the NSMB.

VII. Short Term Rentals-Chairman Sve outlined that he expects the tax rate classification will change for short term rentals but anticipates it won't take effect until the 2022 tax year as it still needs discussion at the legislative level.

VIII. Other Business

- **Gitchi-Gami Trail Association Update-**Otsea gave an update on the Gitchi-Gami Trail Association from Michelle Pierson, Executive Director, which has been provided below:
 - Our newest newsletter is out and can be found here: [http://www.ggta.org/cked/files/GGTA%20Fall%202020%20newsletter Print.pdf](http://www.ggta.org/cked/files/GGTA%20Fall%202020%20newsletter%20Print.pdf)
 - MnDNR will be presenting the Lutsen Trail Segment at the Town's annual meeting in March 2021. There will be a one year delay to the start of construction of that project, so construction is anticipated in 2022.
 - MnDNR has met with the Town of Tofte Board and is pursuing an alignment to phase another segment of trail in Tofte from the Ranger Station to Sawtooth Outfitters, looking on the inland side. Working with the GGTA and MnDOT, they

are designing elements for improved Hwy 61 crossing which may impact designs in the upcoming Lutsen project, too.

- The consultants for the Grand Marais to Cutface segment are wrapped for the season, but will be paving the trail after spring thaw/next construction season.
 - The GGTA will be proposing a bonding request again for 2021 legislative season, knowing that it may not be the focus of the state to work on local projects, but we have been encouraged by legislative delegation to request it. We may ask the NSSDC if they would be willing to update their last letter of support for this bonding request that designate specific funding to the DNR for the Lutsen project, the Two Harbors to Flood Bay project and for design/engineering for Silver Bay to Tettegouche.
 - Looking forward to holding our 2021 Annual Ride, come what may – we will watch what is happening with events and come up with good protocols to hold the ride in person. Will be August 21, 2021... our 21st ride! Mark your calendars if you want to have something to look forward to!
 - Lutsen/Ski Hill road- is still on the list for DNR to acquire the lot and maintain as a public wayside. Currently there's a vacancy in the position to process the LLCMR request, so can't give a timeline of what that looks like but there's still intent on doing that.
- **North Shore Scenic Drive Council Update-** Otsea provided an overview of recent work by the NSSDC. Summarized below.
- French River Interpretive Panel Design Project complete, pursuing funds for fabrication.
 - Implementing marketing plan by partnering with agencies and developing social media content.
 - Identifying next projects, which include history hikes collaboration, public art and interpretation opportunities.

IV. Next meeting-The next meeting of the North Shore Management Board would be scheduled for 6:00 p.m. on a date to be determined by doodle poll, likely in February, held virtually on Zoom.

V. Adjourn

- a. There being no additional business, a motion to adjourn was made by Anderson/Voss; passed unanimously and the meeting was adjourned.

ATTEST:

Rich Sve, Chair

Justin Otsea, Recording Secretary

**NORTH SHORE MANAGEMENT BOARD
TAC and NSMB Staff
OPERATING PROCEDURES**

TECHNICAL ADVISORY COMMITTEE

GOALS AND OBJECTIVES

The objectives of this Committee are:

- (1) Provide technical assistance, as needed, to the NSMB.**
- (2) Facilitate an ongoing dialogue on issues that arise that are of importance to the North Shore of Lake Superior.**

STRUCTURE OF COMMITTEE:

REPRESENTATION: Members of the committee shall consist of local land use and zoning officials from member units of governments. In addition, state and federal agency personnel who have responsibilities related to land use on the North Shore shall be invited to participate.

COMMITTEE OPERATIONS

MEETING SCHEDULES AND NOTICES: This Committee shall meet twice per year, or as necessary in order to facilitate discussion and ensure the greatest degree of cooperation and consistency possible in North Shore land use policies. Meetings shall generally be held on the second Thursday in March and September. Staff shall prepare and send out meeting notices one week prior to the meeting indicating date, time, place, etc.

MINUTES: Complete and accurate minutes from each regular meeting of this Committee shall be maintained. Copies of said minutes shall be transmitted not later than five (5) days prior to the next regular meeting to each member of this Committee by mailing a copy of such minutes to each of said members.

TASK FORCES: At the direction of the NSMB, members of the TAC and/or technical experts in specific areas will be asked to serve on Task forces that address particular issues along the North Shore. These task forces will generally last for three to six months and require up to six meetings.

REPORTS: When preparing reports, NSMB staff may ask members of the TAC for data and technical assistance.

YEARLY WORK PLAN: In October of each calendar year, a group of CAC, TAC, and NSMB shall meet to form a work plan for the upcoming calendar year. This plan shall be presented to the NSMB at their October meeting.

DISCLAIMER

No action or statement by the CAC or TAC shall be taken **or made on behalf of the North Shore Management Board without the approval of the NSMB.** The TAC shall not attempt to bind or alter the power and authority of the North Shore Management Board, the State of Minnesota, the federal government or any agency thereof. Further, no such action shall attempt to bind any individual, private industry or company, or any unit or agency of local government participating on or in any committee function.

These operating procedures can be amended from time to time by action of the committee.

NSMB STAFF

FACILITATION: Staff will prepare agendas and minutes for all NSMB, CAC, TAC, and Task Force meetings.

LAND USE INFORMATION: Staff is responsible for providing NSMB communities and the NSMB with information on land use applications within the NSM Planning area in a timely fashion. If directed, staff also is responsible for summarizing these applications to the NSMB.

GRANT WRITING: At the direction of the NSMB, staff will prepare all grant applications for NSMB projects.

LAND USE DATA REVIEW: Staff will complete the monthly land use reports and other documents requested by the NSMB in a timely fashion.

WEB SITE MAINTENANCE: Staff is responsible for maintenance of the web site should this project be completed.

CLEARINGHOUSE: Staff is responsible for ensuring that current land use data, maps, and ordinances are available for other NSMB member communities and interested citizens.