
NORTH SHORE MANAGEMENT BOARD

Wednesday, July 1, 2020 6:00 PM

Zoom Online Format

Join Zoom Meeting Click link below:

<https://us02web.zoom.us/j/6263789132?pwd=VVVRc3dhSWY5NHZiSGovWllyci9CQT09>

Meeting ID: 626 378 9132

Password: 346819

Or Dial

+1 312 626 6799, When Prompted: 6263789132# followed by 346819#

Agenda

- I. Welcome and Introductions**
 - a. Welcome
 - b. Approval of Agenda

- II. Committee Business**
 - a. Approval of the April 15th, 2020 Meeting Minutes
 - b. Resolution: ARDC staffing invoice from April 1st, 2020 to June 30th, 2020.
 - c. Resolution: ARDC Staffing Contract FY 2021
 - d. Officer Elections

- III. Erosion Hazard Zone Layer Project-*Special Guests: Senior GIS Specialist Charlie Moore and NOAA Coastal Management Fellow Melanie Perello to provide an update on the current status of the project and associated work including CHAOS community of practice group and related work.***

- IV. Board Member Representation- *Discussion***

- V. New Web Presence-*Presentation and Discussion***

- VI. Short Term Rentals- *Brief Discussion***

- IV. Other Business**
 - a. Gitchi-Gami Trail Association Update
 - b. North Shore Scenic Drive Council Update

- VII. Upcoming NSMB Meeting Time and Location**

- VIII. Adjourn**

North Shore Management Board

Wednesday, April 15th, 2020 6:00 PM

Zoom

Meeting Minutes

Board Members			
Attendee	Representing	Absentees	Representing
Chuck Voss	Silver Creek Township	Corlis West	Duluth Township
Margaret Walkins	Grand Portage	Patrick Boyle	St. Louis County
Scott Johnson	City of Silver Bay	Kelly Swearingin	Grand Marais
Rich Sve	Lake County	Jackie Rennwald	City of Two Harbors
Bobby Deschampe	Cook County	Tim Anderson	City of Beaver Bay
Technical Advisors			
Tim Nelson	Cook County		
Staff			
Justin Otsea	ARDC		

I. Welcome and Introductions

- a. The meeting was called to order at 6:05 PM by Chair Scott Johnson.
- b. **Motion to approve the agenda** was made by Sve/Deschampe; passed unanimously

II. Committee Business

- a. **Motion to approve January 29, 2020 minutes** by Deschampe/Voss; passed unanimously.
- b. **Motion to approve ARDC staffing invoice from January 1st, 2020 to March 31st, 2020**, by Voss/Sve; passed unanimously.
- c. **Board member representation discussion:** Discussion was held on a recent observation that an increasing number of members had been sending staff in lieu of elected officials. The NSMB bylaws outlines that members should be elected officials. Tim stated that while the NSMB is made by state statute, he did not expect that precluded us from changing the bylaws. Discussion followed and the group identified that the most important aspect of membership representation is attendance and ensuring the information is being passed on back to respective local governments. No action was taken, but members were asked to reach out to their respective boards to seek any input on allowing staff members to attend the Management Board meetings as voting representatives. Further discussion will be expected to be held at the next meeting.

New Web Presence: Otsea informed the NSMB that a new webpage had been built as part of the new ARDC planning page and the existing NSMB domain has been redirected to it. The site can be viewed at <https://ardcplanning.org/nsmb/>, but Otsea wanted feedback on the website, and if he should direct the original www.nsm.org domain to the new page. He shared his screen and outlined the contents of the new page. Brief discussion followed. One main question was whether the NSMB wanted to be under the ARDC Planning page, and what financial impacts would occur with operating a new, solo page on its own. Otsea informed the Board he would follow up and have additional information for review at the next meeting. Of note, is the original nsmb.org site was built in an old format and ARDC had lost access to editing and maintaining the site, although the domain is still active and under NSMB ownership. No action was taken, and further input would be sought at the next meeting.

Erosion Hazard Layer Project Update– Otsea provided a brief update of the Erosion Hazard Layer project. Recently, five pilot sites have been identified for analysis which included: park point (separate funding), Grand portage, silver cliff tunnel area, Castle Danger township and a site West of the Brule River in Cook County. Additional efforts to finalize the methodology for the study would be determined at the coming meeting. A more extensive update from staff may be an agenda item at the upcoming meeting.

III. Short Term Rental- Rich provided an update that he still expects the legislature will take it up the tax classification issue year. Additionally, he expects there will be a moratorium put on them, which will revert properties back to their previous classification, and likely work through the process of what to do. The 'Seasonal rec' classification normally is \$41 million or so, which is designated funds. That change would then put pressure on smaller businesses to figure out what to do. Any change is expected to have a significant impact on budgets and small businesses, which is why it needs to be studied.

IV. Other Business

- **ATP meeting** – Justin provided an update from Russell Habermann of ARDC regarding the ATP Meeting, seen below:
 - The NEMNATP met on 4/8/2020 and approved the MnDOT District 1 Area Transportation Improvement Program FY 2024 which included the Federal Transportation Alternatives project along the Gitchi-Gami from Two Harbors to Flood Bay at \$300,000. This project is an 80% grant/20% match and will require additional funding to complete. The \$300,000 can only be used for construction costs.
- **Gitchi-Gami Trail Association Update**-Otsea gave an update on the Gitchi-Gami Trail Association from Michelle Pierson, Executive Director, which has been provided below:
 - Some good news: tree clearing has been completed ahead of expected trail construction by KGM between Grand Marais and Cut Face Creek State Wayside! DNR has had preconstruction meetings with the two contractors involved with the project (KGM will do trail construction, Red Stone will install the bridge over the Fall River). They anticipate the trail being constructed this season, bridge installed late summer, and trail opening maybe before snow falls in late 2020 but might have some punch list items to address in spring 2021. Yay!

- The GGTA has a bonding bill request for a total of \$2.5 (\$1.5M for trail project in Lutsen, \$500,000 for Silver Bay to Tettegouche design and engineering, and \$500,000 which could serve as TA match for the Two Harbors to Flood Bay segment and pay for design, engineering, and water mitigation). At this point, we are hearing that a bonding bill is still anticipated and may serve as a economic stimulus when we come out of COVID 19 times. The GGTA sends its thanks to the NSSDC for writing a letter of support for the bonding bill requests. Here are links (in blue) to the bonding bill file numbers and authors listed:
- House File 3330
 - Rep. Ecklund (DFL) District 03A is our chief author
 - Co-Authors:
 - Rep. Mary Murphy (DFL) District 03B – Chair of Capital Investment Division in the House
 - Rep. Leon Lillie (DFL) District 43B – Chair of Legacy Finance Division
 - Rep. Rick Hansen (DFL) District 52A – Chair of Environment and Natural Resources Finance Division
- Senate File 3124
 - Senator Bakk (DFL) District 3– Chief Author -on Environment and Natural Resources Finance committee
 - Co-Authors:
 - Senator Charles Wiger (DFL) District 43- on Capital Investment committee
 - Senator David Tomassoni (DFL) District 6 – on Capital Investment committee & Environment and Natural Resources Finance committee
- Annual solicitation for business sponsors of the GGTA’s work: Usually we do a push in April to ask businesses along the trail corridor to consider sponsoring our work to promote and advocate for the trail. We are considering changing our usual \$250 donation to be more flexible in a time that many North Shore businesses are in flux/facing many challenges. If the NSSDC has any ideas about how to extend business sponsorship requests that are less financially burdensome, do let us know!
- The GGTA’s next board meeting is planned for May 14th. It is possible it will be a virtual meeting. If any NSSDC members would like to be invited to that meeting, please let Michelle Pierson at mpierson@ardc.org or info@ggta.org know.
- The GGTA’s annual meeting was planned for May 30th. This meeting may be postponed depending upon COVID 19 best practices. More to come on that. If the meeting is a ‘go’ we are planning to hold a casual group ride on the trail following the meeting.
- The idea for a gear swap via Spokengear on May 30th has been cancelled due to COVID response. Hoping to plan for a larger scale bike expo to highlight bike events, gear swap, trail systems in Lake and Cook County next year.
- At this point we are still planning to hold the 20th annual North Shore Bike ride on the Gitchi-Gami State Trail on August 15th. More info at: www.ggta.org/ride.php

- **North Shore Scenic Drive Council Update-** Otsea provided an overview of recent work by the NSSDC. Summarized below.
 - French River wayside on old highway 61 is being re-constructed by St. Louis County in 2020-21. The NSSDC secured partial funding to design interpretive panels to be installed at completion of wayside project. Project starting in April.

Board members- None

IV. Next meeting-The next meeting of the North Shore Management Board would be scheduled for 6:00 p.m. on a date to be determined by doodle poll, likely in July, held virtually.

V. Adjourn

- a. There being no additional business, a motion to adjourn was made by Voss/Sve; passed unanimously and the meeting was adjourned.

ATTEST:

Scott Johnson, Chair

Justin Otsea, Recording Secretary



North Shore Management Board

Resolution

*Authorizing payment to the Arrowhead Regional Development Commission for
Staffing services from April 1, 2020 through June 30, 2020*

WHEREAS, North Shore Management Board is an authorized Joint Powers Board between the zoning authorities on Minnesota's North Shore of Lake Superior; and

WHEREAS, the Arrowhead Regional Development Commission (ARDC) is the fiscal agent for the North Shore Management Board; and

WHEREAS, the NSMB has contracted with ARDC for staffing services from July 1, 2019 to June 30, 2020; and

WHEREAS, ARDC has provided those services to the North Shore Management Board;

THEREFORE BE IT RESOLVED, the North Shore Management Board authorizes the payment to the Arrowhead Regional Development Commission in the amount of \$3,625.00 for staffing services for the invoice period of *April 1, 2020 through June 30, 2020*.

ATTEST:

NSMB Officer

7/1/20

Date

Recording Secretary

7/1/20

Date



ARROWHEAD REGIONAL DEVELOPMENT COMMISSION PROPOSAL:

NORTH SHORE MANAGEMENT BOARD STAFF ASSISTANCE

ARDC

ARDC is a multi-disciplined planning and development organization whose jurisdiction encompasses the Northeast Minnesota counties of Aitkin, Carlton, Cook, Itasca, Koochiching, Lake, and St. Louis. The mission of ARDC is to serve the people of the Arrowhead Region by providing local units of government and citizens groups a means to work cooperatively in identifying needs, solving problems and fostering local leadership.

This project is proposed by ARDC's Regional Planning Division. The professional planning staff for this project will be Senior Planner Justin Otsea.

SERVICES

ARDC staff will act as the Recording Secretary of the North Shore Management Board to provide staffing assistance to support the Association's mission. Justin Otsea and Michelle Pierson will primarily work at the direction of the president and board members of the North Shore Management Board.

ARDC's identified role includes:

- Attend all meetings of the Board
- Assist the Chair and Vice-Chair to set the agenda for these meetings
- Assist with notifying the Board of upcoming meetings
- Assist with the development and distribution of a preliminary agenda and associated meeting materials.
- Review variances, conditional use permits, and other relevant land use applications/issues within the management board and provide comment when necessary.

- Coordinate other ARDC staff tasks, including mapping and promotional material development
- Write grants for NSMB activities as directed by the Board
- Ensure compliance with terms of all grants and contracts
- Complete requested tasks if feasible and within the existing budget
- Continue to coordinate erosion hazard zone update project where appropriate and provide regular updates to the board and seek additional funds to supplement budget.

TIMELINE

ARDC can commence work after **July 1st, 2020** shall continue until **June 30, 2021**.

BUDGET

The total cost for the project is **\$15,750**, which includes \$1,250 in ARDC matching funds. This will fund ARDC's personnel costs as well as mileage from Duluth for meetings, copying, printing, and other ARDC meeting coordination expenses.



North Shore Management Board

Resolution

Authorizing NSMB to enter into a contract with the Arrowhead Regional Development Commission (ARDC) to staff the Board in Fiscal Year 2022

Whereas, the North Shore Management Board (NSMB) is a Joint Powers Board of all of the zoning entities on Minnesota's North Shore of Lake Superior; and

Whereas, the entities of the North Shore Management Board agree to provide local funds to the North Shore Management Board in the amount \$14,500 in FY 2021; and

Whereas, the amount of \$15,750.00 is available in the North Shore Management Board budget for staffing when including local ARDC match; and

Whereas, ARDC serves as planning staff to the North Shore Management Board and has the ability to continue to do so.

Now, therefore be it resolved, that the North Shore Management Board authorizes its Officer to sign a contract agreement with ARDC for \$14,500.00 to staff the North Shore Management Board in FY 2022.

ATTEST:

Officer

7/1/2020

Date

Recording Secretary

7/1/2020

Date





CHAOS July Newsletter

CHAOS is a community for sharing knowledge and resources about natural hazards that affect Lake Superior's coastal communities.

Preserving the Lake Superior Shoreline

CHAOS Meeting July 23, 2 – 3:30 PM via Zoom

Building off our discussion of high water and storm impacts on Lake Superior in April, the [July CHAOS meeting](#) looks at the question of how we can protect our shorelines from high water and erosion impacts.

Our July meeting will feature:

- Adam Bechle, *Coastal Engineer Outreach Specialist*, Wisconsin Sea Grant. Adam will provide an overview on shoreline erosion processes and considerations for finding the best options for shoreline protection and/or stabilization.
- Quick updates from ongoing projects including:
 - Living Shorelines guidance from Wisconsin Sea Grant
 - Coastal Erosion Hazard Mapping (CEHM) in Minnesota
 - Minnesota's NOAA Coastal Management Fellowship project
- Breakout sessions to identify further training, case studies, and resources that CHAOS members need to address lake levels, erosion and other coastal hazard impacts to their communities.
- An introduction to the new Lake Superior High Water Spotter tool

Please register to join us on July 23 from 2 – 3:30 pm:

<https://umn.zoom.us/meeting/register/tJ0sdOmhrzwrE9M6x4vK4M5uanJK7tC6xxnR>

This meeting is open to everyone with a shared interest in this topic. Please share this invite with your colleagues and other partners who may be interested.