
NORTH SHORE MANAGEMENT BOARD

Wednesday, April 15, 2020 6:00 PM

Zoom Online Format

Agenda

- I. **Welcome and Introductions**
 - a. **Welcome**
 - b. **Approval of Agenda**

- II. **Committee Business**
 - a. **Approval of the January 29th, 2020 Meeting Minutes**
 - b. **Resolution: ARDC staffing invoice from January 1st, 2020 to March 31st, 2020.**
 - c. **Board Member Representation**

- III. **New Web Presence-*Presentation and Discussion***

- IV. **Erosion Hazard Zone Layer Project-*Project Update***

- V. **Short Term Rentals- *Brief Discussion***

- IV. **Other Business**
 - a. **Gitchi-Gami Trail Association Update**
 - b. **North Shore Scenic Drive Council Update**

- VI. **Upcoming NSMB Meeting Time and Location**

- VII. **Adjourn**

North Shore Management Board

Wednesday, January 29th, 2020 6:00 PM

Tettegouche State Park Visitor Center-Conference Room

Meeting Minutes

Board Members			
Attendee	Representing	Absentees	Representing
Chuck Voss	Silver Creek Township	Corlis West	Duluth Township
Jackie Rennwald	City of Two Harbors	Patrick Boyle	St. Louis County
Scott Johnson	City of Silver Bay	Kelly Swearingin	Grand Marais
Rich Sve	Lake County		
Bobby Deschampe	Cook County		
Tim Anderson	City of Beaver Bay		
Margaret Walkins	Grand Portage		
Technical Advisors			
Christine McCarthy	Lake County		
Tim Nelson	Cook County		
Jenn Sterbenz	Two Harbors		
Staff			
Justin Otsea	ARDC		

I. Welcome and Introductions

- a. The meeting was called to order at 6:00 PM by Chair Scott Johnson.
- b. **Motion to approve the agenda** was made by Sve/Rennwald; passed unanimously

II. Committee Business

- a. **Motion to approve October 2, 2019 minutes** by Anderson/Voss; passed unanimously.
- b. **Motion to approve ARDC staffing invoice from October 1st, 2019 to December 31st, 2019**, by Sve/Anderson; passed unanimously.
- c. **Motion to Authorize Chair to sign subcontract amendment for ARDC staffing to complete for Coastal Erosion Phase 2 project** by Voss/Rennwald; passed unanimously.

III. **Erosion Hazard Layer Project Update**– Otsea provided members with a brief update on the Hazard Erosion layer project. His power point presentation highlighted the history of the project dating back to 2018 with initial collaboration from the Board and the SWCD's to identify projects for the 1 watershed 1 plan implantation funding awarded to the SWCD's biannually.

Seed money for phase one of the project was leveraged as a result of the process and has since initiated phase 2 by leveraging a Minnesota DNR-Lake Superior Coastal Program grant to identify a methodology for updating the North Shore Management Board's Hazard Erosion Zone map layer. Phase one included creating an online web tool that compiled existing data related to erosion including Lidar, Oblique Imagery, land uses, topo-bathymetry among others. Otsea demonstrated the usefulness of the tool to the group which also provides a measuring tool in a three-dimensional view of the entire shoreline that also includes mean, high, and low lake levels. On additional note Otsea demonstrated the webtool to meeting attendees, outlined that the next step for 2021 would be to expand the analysis to the entire shoreline. Some questions and brief discussion followed including discussion on infrastructure decisions like culvert sizing relation to erosion study results, among other items.

The phase 1 Deliverable can be viewed at: <https://arcg.is/OvOXz> and more information on the project can be found at : www.ardc.org/CEHM

IV. Short Term Rental- Otsea brought up the subject of Short-Term Rental regulation which has been identified as a recurring topic for NSMB meetings. A significant change is a recent recommendation from the state for counties to change some short-term rental classifications to commercial designation instead of residential, which would result in a higher tax bracket. Discussion followed including: an expectation of language to be addressed this upcoming legislative session to assist assessors in making determination, how Host Compliance has been working out for Lake and Cook County so far, and also tiny homes in Lake County may be a future issue for County and possibly the board.

V. Other Business

- **Gitchi-Gami Trail Association Update-**Otsea gave an update on the Gitchi-Gami Trail Association from Michelle Pierson, Executive Director, which has been provided below:
 - Next GGTA Board meeting on March 12, 2020, 10am at Tettegouche State Park
 - GGTA participated in the January 6 meeting in Lutsen continuing the Lutsen Town Concept design conversations and heard that the community is very supportive of the trail extending to Caribou Trail. Current funds (\$500,000 from LCCMR, and \$600,000 from Transportation Alternatives) will permit for trail construction from Ski Hill Road 1.5 miles into Lutsen Town Center in 2021/2022
 - GGTA will be advocating for Mn State Bonding funding to encourage the extension of the Lutsen trail segment to the Caribou Trail in the amount of \$1.5million
 - GGTA is seeking designated bonding funds (\$500,000 for each project) for design, engineering, wetland mitigation and property acquisition for two segments of trail in Lake County (Project 1: Two Harbors to Flood Bay State Wayside and Project 2: Silver Bay Trail Terminus to Tettegouche State Park)
 - GGTA is planning to coordinate with MnDNR to plan volunteer work days on the trail with some minor trail maintenance issues
 - GGTA to hold its 20th Annual supported bike ride on the trail on August 15th: Join us!
 - GGTA will be seeking a grant to engage youth on the trail from the Parks and Trails Council of MN

- **North Shore Scenic Drive Council Update-** Otsea provided an overview of recent work by the NSSDC. Summarized below.
 - French River wayside on old highway 61 is being re-constructed by St. Louis County in 2020-21. The NSSDC secured partial funding to design interpretive panels to be installed at completion of wayside project.

- **Lake Levels Conference-**
 - Otsea presented his thoughts and asked members who attended to briefly share their thoughts or takeaways from Lake Levels Conference in Duluth.
 - Summary of Discussion and highlights of Conference included:
 - Forecasting water levels was discussed by army corps came up- hardest thing is that the observation data is so limited it's difficult to forecast accurately, specifically with limited data points on Lake Superior. Canadian side has large gaps as well.
 - 3-month outlooks from NOAA for temp / precipitation helps a lot to forecast what the snow melt will look like come spring.
 - Ice cover is also a question, if we get heavy ice cover, we won't see evaporation, ice is just starting to form.
 - National weather service is needing more reports of damage and if there's a cost estimate. More information in the official record helps them.
 - One page 'report the storm' handout to help NWS would be helpful.
 - Attendees can expect an email with resources and including a Survey from the International Joint Committee link.
 - Additional discussion on educational materials and resources that were at the conference and could serve as examples for future erosion resources.

Silver Cliff beach homes.

IV. Next meeting-The next meeting of the North Shore Management Board was tentatively scheduled for 6:00 p.m. at Tettegouche State Park in Silver Bay, MN on a date to be determined by doodle poll, likely in April.

V. Adjourn

- a. There being no additional business, a motion to adjourn was made by Sve/Rennwald; passed unanimously and the meeting was adjourned.

ATTEST:

Scott Johnson, Chair

Justin Otsea, Recording Secretary

INVOICE #4815
Element #170024-03

To: North Shore Management Board
221 W. First Street
Duluth, MN 55802

Date: 3.31.20

For: Staffing Services from July 1, 2019 to June 30, 2020

Installment 3 of 4

Total Amount Due: \$3,625.00

Please make checks payable to: Arrowhead Regional Development Commission
221 West First Street
Duluth, MN 55802

(Please reference the Invoice #4815)

Project Updates:

- Organize, Facilitate , and document NSMB Meeting on January 29th.
- Develop new draft of NSMB Website for review
- Prepare materials in advance of Quarter 2 Meeting (set for April 15)
- Research formats and develop strategies for hosting remote meeting
- Review of Variance, Conditional Use, and Interim Use applications as necessary.

Contract Details to date:

<u>Contracted Amount:</u>	<u>AR #</u>	<u>Date</u>	<u>\$</u>	<u>14,500.00</u>
Element: 170024-01	4701	10.02.19	\$	3,625.00
Element: 170024-02	4748	12.31.19	\$	3,625.00
Element: 170024-03	4815	3.31.20	\$	3,625.00
Element: 170024-04				
Remaining on Contract			\$	3,625.00

Thank you. Any questions please contact Barb Peterson - bpeterson@ardc.org or 218.529.7541



North Shore Management Board

Resolution

*Authorizing payment to the Arrowhead Regional Development Commission for
Staffing services from January 1, 2020 through March 31, 2020*

WHEREAS, North Shore Management Board is an authorized Joint Powers Board between the zoning authorities on Minnesota's North Shore of Lake Superior; and

WHEREAS, the Arrowhead Regional Development Commission (ARDC) is the fiscal agent for the North Shore Management Board; and

WHEREAS, the NSMB has contracted with ARDC for staffing services from July 1, 2019 to June 30, 2020; and

WHEREAS, ARDC has provided those services to the North Shore Management Board;

THEREFORE BE IT RESOLVED, the North Shore Management Board authorizes the payment to the Arrowhead Regional Development Commission in the amount of \$3,625.00 for staffing services for the invoice period of *January 1, 2020 through March 31, 2020*.

ATTEST:

NSMB Officer

4/15/20

Date

Recording Secretary

4/15/20

Date

